

**PEUMANSEND CREEK REGIONAL JAIL AUTHORITY**  
**Operator of the Caroline Detention Facility**

Minutes of the Peumansend Creek Regional Jail Authority meeting held May 14, 2026, at 9:00 a.m., at the Caroline Detention Facility.

Members present:

Mr. Charles M. Culley, Jr., Caroline County Administrator – Chair  
Mr. Alan Partin – Deputy Caroline County Administrator  
Mr. Alex Long, Mayor, Town of Port Royal  
Sheriff Scott Moser, Caroline County Sheriff

Also in attendance:

Ney Hidalgo, CDF Interim Superintendent  
Teresa Sullivan, CDF Finance Manager

**1. Citizen's Communications/Call to Order**

Having no one from the public present to address the Authority, Mr. Culley called the meeting to order at 9:00 a.m.

**2. Approval of the Agenda**

On motion by Mr. Partin, seconded by Mr. Long, it was unanimously voted to approve the agenda for today's meeting.

**3. Approval of the Minutes**

On motion by Mr. Partin, seconded by Sheriff Moser, it was unanimously voted to approve the minutes of the March 26, 2026 meeting.

**4. Superintendent's Report**

**a. Financial Operations Report**

Interim Superintendent Col. Hidalgo reported an increase in spending due to retirements and leave payouts. He noted that the invoices from ICE had been approved, but payments remained pending. The Facility had a few maintenance and utility related expenses as well as issues created by detainees with toilet flushing. In particular, one high custody detainee housed in special management due to a mental issue ripped apart his mattress and flushed the pieces until he flooded his room.

Col. Hidalgo noted an increase in payroll and overtime costs and explained that they were looking into how to best utilize part-time staff. He reported that ICE operations were currently down across the country, but noted an increase in the female population.

In response to questions from Mr. Long, Mr. Culley explained that the issue with the acceptance of the Facility's water payment being late had been resolved and was due to a technical requirement with a CAGE # being required with submittal.

Mr. Culley informed everyone about an upcoming potential 30% increase in electricity rates. Mr. Long suggested looking into various options for solar panels on the roof and on the ground.

**b. Quote for Air Filters from Pamunkey Regional Jail; Site Visit to Ascertain Need**

It was the consensus of the Board to move forward with a site visit to Pamunkey Regional Jail to review their air filters and determine if that type would be beneficial for CDF and, if so, then move forward to receive quotes for the same.

**c. Request Approval to Continue to Pay Employee VRS Life Insurance Premium at 100%**  
(tabled from March 26, 2026, meeting)

On motion by Mr. Partin, seconded by Sheriff Moser, it was unanimously voted to continue to pay 100% of Caroline Detention Facility employees VRS Life Insurance premiums.

**d. Status of ICE Reimbursement for Employee Medical Insurance Increase**

Col. Hidalgo reported that ICE has agreed to reimburse the facility in December 2026 for the cost of the increase in premiums for employee medical insurance which took effect January 2026. The increased costs will be added to the employee costs of the next contract with ICE/DHS.

**e. American Correctional Association (ACA) Pre-Audit scheduled for July 2026**

Col. Hidalgo will forward information to everyone related to the above listed pre-audit.

**f. Six (6) Positions Dedicated to ICE Activity**

It was the consensus of the Board to move forward with this request only if the following parameters are satisfactory: the positions are employees of the CDF and funded completely by ICE; the positions are not ICE agents, and have no detainee oversight or arresting powers; the positions are clerical in nature to provide ICE assistance in processing immigration paperwork only; and the position descriptions clearly describe the aforementioned limits. *Col. Hidalgo will forward the position descriptions to the Authority members.*

g. **Increased ICE Presence Expected**

The Board agreed to allow ICE personnel to utilize vacant space at CDF with additional funding to go toward costs for needed additional fencing and cameras. It was noted that procurement still needed to be followed, even when using ICE funding. Col. Hidalgo will also ask about an increase in funding due to the additional utility costs that would be created at the Facility by the increased ICE personnel.

h. **Requested On-Site Visit by Auditors from Robinson, Farmer, Cox Associates; May 18, 2026**

The Board agreed to an on-site visit from Robinson, Farmer, Cox Associates to enable Col. Hidalgo to review the audit process and to clarify an issue brought up by an AFLAC/medical insurance issue. Col. Hidalgo will provide an update after review by the auditors.

i. **Projects Updates**

Col. Hidalgo thanked Ted Lambert, with Caroline County Public Works, for assisting in the bid process for the parking lot. He reported that the facility was more secure due to the installation of the cameras at the main entrance and fencing across the front of the property as well as work on the gates.

j. **Capital Improvement Projects**

In response to questions from Mr. Long about the status of the shooting range on the property, Sheriff Moser reported that the County was working with the County Attorney.

k. **Other – Memorialization of 2017 Activity in which Caroline County became the Sole Successor Employer for Caroline Detention Facility employees under the Virginia Retirement System (VRS)**

This item is tentatively scheduled on the May 26, 2026 Board of Supervisors meeting agenda.

**5. Other Matters for Discussion**

Col. Hidalgo thanked the County for the recent donation of surplus vehicles. He then asked about the status for advertising for the position of Superintendent.

Mr. Culley requested copies of the Financial Reports from the first twelve months of the Facility opening.

**6. Closed Meeting**

On motion by Mr. Partin, seconded by Sheriff Moser, it was unanimously voted that this Board convene in Closed Meeting pursuant to the personnel exemption of Section 2.2-

3711.A.1 of the Code of Virginia to discuss the vacant position of the Caroline Detention Facility Superintendent.

On motion by Sheriff Moser, seconded by Mr. Partin, it was unanimously voted that this Board leave Closed Meeting.

On motion by Mr. Partin, seconded by Sheriff Moser, that the Peumansend Creek Regional Jail Authority Board members certify that to the best of each Board member's knowledge:

- (i) only public business matters lawfully exempted from the open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies; and
- (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

|                                  |        |         |
|----------------------------------|--------|---------|
| Certification by Roll Call Vote: | Culley | Certify |
|                                  | Long   | Certify |
|                                  | Moser  | Certify |
|                                  | Partin | Certify |

#### **Actions from Closed Meeting**

On motion by Sheriff Moser, seconded by Mr. Long, it was unanimously voted to appoint Col. Ney Hidalgo as the Superintendent of the Caroline Detention Facility effective immediately with a salary in the amount of \$150,000 with a six (6) month review and possible \$2,500 increase.

#### **7. Next Meeting Date**

The next meeting of the Peumansend Creek Regional Jail Authority is scheduled for 9:00 a.m. on Thursday, July 16, 2026 at the Caroline Detention Facility.

#### **8. Adjournment**

On motion by Mr. Partin, seconded by Sheriff Moser, it was unanimously voted to adjourn the meeting at approximately 10:14 a.m.

Submitted by: Pam Hall